

## Harrison County Property Search Application Notes

### Map Tools Toolbar:

From left to right:

- Zoom in
- Zoom out
- Pan tool
- Information tool
- Zoom to full extent
- Clear map selections
- Draw shapes
- Measure distance or area
- Print – the print function creates a PDF that can be printed or saved

### Property Search Tab:

Click on the Search By options to expand the accordion tabs.

Search By Owner Name – Ex. Malley David

- No commas
- Last name first then space then first name

Search By Address – Ex. 20168 Lovers Ln

- If an address is not found, modify search by removing address number, changing address number, or changing street type

Search By Parcel ID – Ex. 0109 -18-015.015

- Map numbers with no letters must have a space before the dash as shown in the example above. Map numbers with letters (i.e.0810L) have no space after the map number letter

Search By PPIN – Ex. 111616

Search By STR – Ex. 18-7-13

- Use this order for search: Section-Township-Range
- If search for 16<sup>th</sup> sections, enter 16 and click search

### Property Details Tab:

Property Accordion – displays search results

- A link to a more detailed property record page is at the bottom of the property detail list – Look for: For more information with a blue hyperlink underneath

Bird's Eye Accordion – displays the Bing bird's eye view of the selected property

Street View Accordion – displays the Google street level photography for the selected property

- Click the View on Google Maps link, top left of the Street View window, to open Street View in a new tab

- \*\*Some searches may result in a “No street view available” message. Panning the map may correct the issue

### Maps Tab:

Base Maps Accordion – Select a variety of base maps, the default is the Harrison Basemap

Layers: Toggle layers on/off as needed